

## **Minutes of the 12<sup>th</sup> Meeting of the Governing Body of TeamLease Skills University**

The 12<sup>th</sup> Meeting of the Governing Body (GB) of TeamLease Skills University (TLSU) was held on 27<sup>th</sup> November, 2020 at 02:00 p.m. The following members were present :

- |     |                       |                    |
|-----|-----------------------|--------------------|
| (1) | Mr. Manish Sabharwal  | - Chairman         |
| (2) | Mr. Ashok Reddy       | - Member           |
| (3) | Mr. Ravi Vishwanath   | - Member           |
| (4) | Ms. Neeti Sharma      | - Member           |
| (5) | Dr. Avani Umatt       | - Member           |
| (6) | Dr. Nilanjana Bhaduri | - Member           |
| (7) | Mr. V Balasubramanian | - Member           |
| (8) | Dr. Anupam Mitra      | - Member-Secretary |

### **Special Invitees:**

- (1) Mr. Sumit Kumar, Vice President, NETAP, TLSU
- (2) Ms. Alaka Chanda, Company Secretary and Compliance Officer- TeamLease Services Limited

The proceedings of the meeting have been presented below.

### **ITEM No. 1 : Statutory**

**Item No. 1.1: To ascertain the Quorum and grant leave of absence to the members who have expressed their inability to attend the meeting and Introduction of New Members to the Governing Body.**

### **The following members could not attend the meeting :**

- 1) The Joint Secretary, Dept. of Higher Education and
- 2) The Additional Chief Secretary, Labour & Employment Dept.
- 3) Dr. Subroto Das, Padma Shri Awardee, Member
- 4) Mr. Ramakrishna Rao, Head, L& D, Jockey Intl , Member
- 5) Mr. Shantanu Rooj, Founder & CEO, Schoolguru Eduserve. Invitee
- 6) Mr. Sushobhan Baral, Chief Finance & Accounts Officer, TLSU.

**GB members noted the same.**

Mr. Surojit Roy has been appointed as a new GB member as per the recommendation of Mr. Manish Sabharwal, Chairperson of the GB.

Mr. Surojit has worked in NSDC & Delhi government for many years. He closely works with regulatory bodies like MSDE and MoE (formerly MHRD)

**His appointment was approved.**

**Item No. 1.2: To take on records the Minutes of the previous Governing Body meeting held on March 29, 2020**

The Minutes of the 11<sup>th</sup> Governing Body Meeting held on March 29, 2020 were presented to the member for approval.

**The item placed before the Governing Body was confirmed.**

**Item No. 1.3: To take note of Action Taken Report that arose out of the previous meeting held on March 29, 2020**

Since there were no action items the members were requested to make a note of the same.

**The item placed before the Governing Body was approved.**

**Item No 1.4: To take note on TLSU Audited Financial Report 2019-2020.**

The financials were presented before the members by Ms Neeti Sharma. Mr. Manish recommended for a proper plan for the TLSU Campus to reach to the breakeven.

Mr. Bala suggested for building leadership status by TLSU in online learning and degree linked apprenticeship program.

**The item placed before the Governing Body was approved.**

## **ITEM No.2 : Approval Items**

### **Item No.2.1 To approve additional new authorized signatory for TLSU bank accounts**

Dr. Anupam presented the name of the following persons who may be added as new authorized signatory along with the existing signatories of TLSU bank accounts .

#### Name of the Persons :

- Kunal Tharad, Asst. General Manager (Finance)
- Ganesh R , Senior Manager (Finance)
- Lakshmana N , Senior Manager (Finance)
- Chandrakirana Rai , Manager (Finance)
- Ajith B R , Manager (Finance)

#### Bank Details :

<b>Sl No.</b>	<b>NAME OF ACCOUNT HOLDER/ COMPANY</b>	<b>BANK NAME</b>	<b>ACCOUNT NO.</b>	<b>IFSC CODE</b>	<b>TPYE OF ACCOUNT</b>	<b>Address</b>
1	TEAMLEASE SKILLS UNIVERSITY	HDFC BANK LTD	50200003432012	HDFC0000523	Current Account	NO 8/24 SALCO CENTRE,RICHMOND ROAD BENGALURU 560025
2	TEAMLEASE SKILLS UNIVERSITY	HDFC BANK LTD	50200013670813	HDFC0000523	Current Account	NO 8/24 SALCO CENTRE,RICHMOND ROAD BENGALURU 560025
3	TEAMLEASE SKILLS UNIVERSITY	HDFC BANK LTD	50200006129104	HDFC0000275	Current Account	SHIV SUNDARAM COMPLEX,KUBERESHWAR MAHADEV ROAD, MANJALPUR,VADODARA 390011
4	TEAMLEASE SKILLS UNIVERSITY	ICICI BANK LTD	000251000241	ICIC0000002	Current Account	SHOBHA PEARL COMMISSARIANT ROAD, OFF MG ROAD, GROUND FLOOR, BANGALORE, 560025

**The matter was placed before the GB was approved.**

### **Item No.2.2 To approve Corporate Credit Card**

An application for Corporate Credit Card has been made to ICICI bank for ELS business

**The matter was placed before the GB was approved.**

### **ITEM No.3 : Accreditation**

#### **Item No.3.1 NAAC application status**

Dr. Avani updated about the NAAC application status in terms of IIQA filing, SSR submission and DVV submission.

**The item was placed before the GB was noted.**

#### **Item No.3.2 IOE application status**

Dr Avani updated about the application on Institute of Eminence (IOE) Status which has been submitted to UGC and Ministry of Education (formerly MHRD) in Oct'2020.

**The item was placed before the GB was noted.**

### **ITEM No.4 : Strategic**

#### **Item No.4.1 Degree Linked Apprentices**

Mr. Sumit presented various models of degree linked apprenticeship programs which are as follows:

Model 1: OJT integrated University linked program - Any student (pass-outs, pursuing graduation) can be admitted

Model 2: OJT integrated - Any student (pass-outs/ dropouts) can be admitted where in:

- a. Learner continues to learn under a Work-X Diploma program while pursuing Apprenticeship with industry in parallel
- b. Apprenticeship will be Physical & Learning will be Online

Model 3: Apprenticeship embedded Degree - A university student continues to pursue a degree with the said University and is offered Apprenticeship as part of the regular curriculum. - Credits are offered for industry apprenticeships as well where in both Apprenticeship & Learning will be Physical

Model 4: Apprenticeship embedded Online Degree - Students are enrolled with Universities that are authorized to run Online/ODL Degree programs and in parallel are deployed as Apprentices as industries across the country where in Apprenticeship will be Physical and Learning will be Online

Model 5: Apprenticeship embedded Degree – An University student continues to pursue a degree with the said University and is offered Apprenticeship as part of the regular curriculum. - Credits are offered for industry apprenticeships as well. Students attend classes at industry premises (10:20:70). Apprenticeship will be Physical and Learning will be either Onsite or Online

Mr. Ashok Reddy suggested for showing business buckets as 3 classrooms.

**The item was placed before the GB was noted.**

### **ITEM No.5 : TLSU Campus Update**

#### **ITEM No.5.1 Examination Update**

Dr. Avani presented the university examination updates as per the UGC guidelines, the semester end examination for final semester students of batch 2017-2020 held in Aug, 2020 in online mode. For ongoing semesters like Semester 2 and Semester 4 along with ATKT have been promoted based on Comprehensive and Continuous Assessment (CCE) / internals. The examination has been successfully completed.

The details are as follows :

<b>Programme</b>	<b>Department</b>	<b>Sem.2</b>	<b>Sem.4</b>	<b>Sem.6</b>	<b>ATKT</b>	<b>Total</b>
B.Com	CM	16	6	15	4	41
BBA		16	6	3	-	25
B.Sc. IT-IMS	IT	10	-	7	9	26
BCA		15	9	2	14	40
B.Sc. MS	MS	5	-	4	5	14
DMLT	HLS	4	NA	NA	8	12
B.Sc HTM	HT	5	18	11	11	45
B.Sc HM WBL	HT	-	-	2	2	4
<b>Total</b>		<b>71</b>	<b>39</b>	<b>44</b>	<b>53</b>	<b>207</b>

Dr. Nilanjana spoke about online learning and use of regional languages. She also highlighted some more points like reaching out to faculty members to create awareness for student admission, use of virtual video of TLSU campus

Mr Balasubramanian suggested for a research on courses which are accepted by the local student and also to rethink about the campus strategy in terms of marketing, course designs and placement.

**The item was placed before the Governing Body was noted.**

**Item No.5.2 Third Convocation**

Dr. Avani updates the body about the third Convocation of the University which has held on 23<sup>rd</sup> Oct, 2020 on virtual mode where 126 students were awarded with their degrees and diplomas for the pass-out year 2018-19 and 2019-20. Brig. B.S.Mehta graced the occasion as the Chief Guest. 13 Gold medals were also awarded during the event to the toppers of the different programs.

The details of awardees for different programs are as follows:

<b>Department</b>	<b>Programme</b>	<b>Degree/ Diploma Awarded</b>	<b>Gold medals Awarded</b>
CM	B.Com	25	2
	BBA	13	2
IT	B.Sc. IT-IMS	12	1
	BCA	5	2
IT	Associate Degree in IT IMS	1	NA
MS	B.Sc. MS	13	2
HLS	DMLT	40	2
HT	B.Sc HTM	15	2
	B.Sc HM WBL	2	
<b>Total</b>		<b>126</b>	<b>13</b>

**The item was placed before the Governing Body was noted.**

### **Item No.5.3 New Programs and Courses Designed**

Dr. Avani presented the following new programs which has been designed:

#### (A) Diploma Programs

1. DMLT-WIL
2. DMLT-WBL

#### (B) Degree Programs

1. BBA (Services-BFSI-WIL)
2. BBA (Services-CRM-WIL)
3. BBA (Services- SM-WIL)
4. BBA (Services-Finance-WBL)
5. BBA (Auto Sales-Retail-WIL)
6. B.Sc (Mechatronics-WIL)

#### (C) Post Graduate Programs

1. PGDCRM-WIL

Mr. Surajit suggested to revisit the courses while Mr. Balasubramanian spoke about the courses of future needs. Mr. Balasubramanian also suggested to create courses and to take it to other universities as consulting.

**The item was placed before the Governing Body was noted.**

### **Item No.5.4 Enrolment Status 2020**

Dr. Avani presented TLSU Admissions Status 2020 for the academic session 2020-21 which is in progress across 6 degree programmes and one diploma programme.

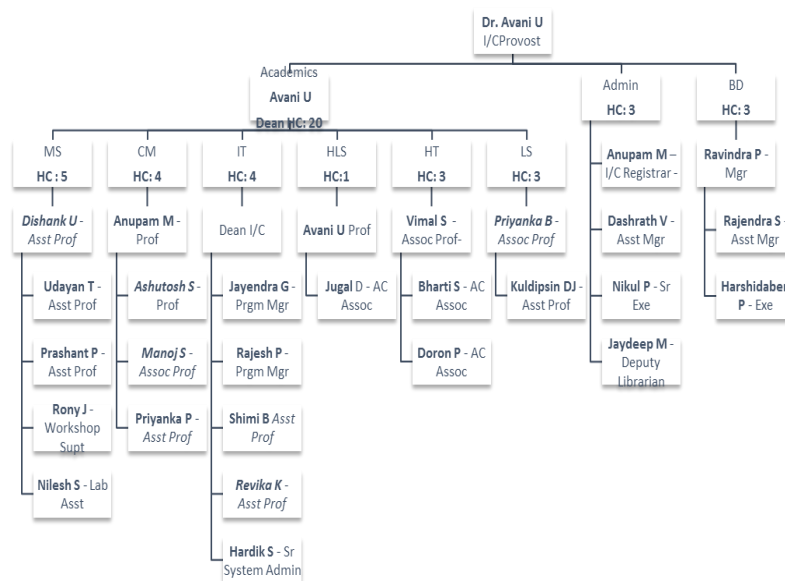
Dr. Nilanjana suggested a few ways like wild circulation of success stories of TLSU among the stakeholders, use companies to speak about TLSU, build a differentiator between TLSU and other universities etc to excel in admission process.

Mr. Surajit highlighted some ways like research on student placements, outreach strategy, comparative study of dropout rates, word of mouth publicity etc for more student admission.

**The item was placed before the Governing Body was noted.**

### Item No.5.5 Staff Status

Dr. Avani presented TLSU Staff and Faculty status:



**The item was placed before the Governing Body was noted.**

### Item No.5.6 Campus Status

Dr. Avani updated the TLSU campus status as follows:

In March 2020, a meeting held with Mr. Vijay Rupani, Chief Minister, Government of Gujarat. Subsequently in March 2020, another meeting held with Mr. Vipul Mitra, Additional Chief Secretary, Government of Gujarat and Mr. Supreet Singh Gulati, Director Labour Employment, Government of Gujarat.

Campus was visited by Mr. Supreet Singh Gulati, the then Director Employment & Training in March 2020.

A Report was submitted to Director Employment & Training, based on information sought, with subsequent responses to further clarifications in April, 2020.

Further follow up will be done with the Chief Minister in Dec, 2020.

**The item was placed before the Governing Body was noted.**



### Item No.5.7 Third party assessments and course endorsements

Dr. Avani presented the following TPA and Course Endorsement done by TLSU:

TLSU has been empanelled by Centre for Entrepreneurship Development, Government of Gujarat as a TPA body.

The details of third party assessment are as follows:

Sr No	Name of Third Party	Name of Assessment	Number of candidates assessed
1	Sigma Institute of Engineering, Vadodara	Injection Moulding Programme / Mould and its Construction	138
2	BIC Cello India Pvt Ltd, Vapi	Fitter - Mechanical Assembly	16
3	Binary Skill Education, Anand	Nursing Assistant	100
4	Sigma Institute of Engineering, Vadodara	Injection Moulding Programme	17
5	Sigma Institute of Engineering, Vadodara	Injection Moulding Programme	12
6	CIPET, Ahmedabad	Draughtsman Mechanical	52
7	BIC Cello India Pvt Ltd, Vapi	Fitter - Mechanical Assembly	11
8	Sigma Institute of Engineering, Vadodara	Injection Moulding Programme	30
9	CIPET, Ahmedabad	Plastics Product Design through Siemens NX software	20
10	BIC Cello India Pvt Ltd, Vapi	Fitter - Mechanical Assembly	10
11	Binary Skill Education, Anand	Nursing Assistant	95
<b>Total</b>			<b>501</b>

TLSU has also undertaken following course endorsements as a TPA.

Sr No	Name of Third Party	Name of Assessment
1	Sigma Institute of Engineering, Vadodara	Basic Communication Skill and Advanced Computer Application
2	Binary Skill Education, Anand	Nursing Assistant

**The item was placed before the Governing Body was noted.**

### Item No.5.8 Fee Structure

Dr. Avani presented the fee structure of 6 Degree programmes and one Diploma programme. The fee structure for these programs are as follows:

S#	Programme Title	Fees / Semester
1	B.Com. Finance & Business Operations	Rs 10,000
2	Bachelor of Business Administration (BBA)	Rs 25,000
3	B.Sc. IT-Infrastructure Management Services	Rs 25,000
4	Bachelor of Computer Applications (BCA)	Rs 25,000
5	B.Sc. Hospitality & Tourism Management	Rs 25,000
6	B.Sc. Mechatronics	Rs 25,000
7	Diploma in Medical Laboratory Technology	Rs 15,000 +GST
	Diploma in Medical Laboratory Technology – WBL	Rs 10,000 + GST

Dr. Nilanjana suggested for more than Rs 25000 per semester as fee for B.Sc (Mechatronics), as it is a very unique program with good placement.

**The item was placed before the Governing Body was noted.**

### Item No.5.9 Research Papers Published

Dr. Avani presented the research paper publications by TLSU faculties indexed in Scopus, WoS, EBSCO, Google Scholar etc. In last six months :

Dr. Anupam Mitra has published five research papers of which two are indexed in Scopus, two in EBSCO, one in Google scholar and one as book chapter in edited books with ISBN.

Dr. Ashutosh Sandhe has published three research paper indexed in Web of Science and Google Scholar and one as book chapter in edited books with ISBN.

Mr. Dishank Upadhyay has published one research paper indexed in Scopus.

Dr. Priyanka Behrani has published one research paper in indexed journal.

Mr. Vimal Kumar published one paper as book chapter in an edited book with ISBN.

Mr. Balasubramanian suggested that the campus should be seen as a ground for innovation.

**The item was placed before the Governing Body was noted.**

### **ITEM No.6 : Regulatory**

Ms Neeti Sharma and Mr. Sumit highlighted various regulatory updates and various representations to UGC, MHRD and MSDE to make amendments in the Apprenticeship Act, UGC Act, Online Regulations 2020, and Teachers Regulations 2018. TLSU has also submitted a request with UGC & MHRD to consider a case for creating a separate category of Skills Universities.

Mr. Surajit focused on how to be heard with MOE, UGC and other regulatory bodies.

**The item was placed before the Governing Body was noted.**

### **ITEM No.7 : Marketing**

Mr. Sumit highlighted various marketing strategies and tools to create TLSU as a brand, degree connectivity, and word of mouth :

1. Launched ROI on Apprenticeships White Paper
2. 8 Webinars Apprenticeship Dialogues “Apprenticeships as part of Hiring Strategy”
3. ROI one-on-one cases with 11 Employers
4. Future of Learning one-on-one with 10 Employers
5. Webinars on New Hire Skills, Impact on Reverse Migration, required , Shift in Skill sets amongst others

**The item was placed before the Governing Body was noted.**

### **Item No.8 : Any other Item by the permission of the Chair**

Dr. Nilanjana highlighted to splash the message of New Education Policy 2020 and relevance of TLSU to the student and youth community. She also said about providing online courses at various regional locations after bringing out the right message.

Mr. Surajit said to have focused outcome after proper and adequate detailing on the drawing board.

Mr. Balasubramanian concluded to envisage TLSU to build its leadership status among all skill universities.

**The meeting ended at 04.00 PM with a vote of thanks.**

**(Chairman)**